

# BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring, Chairman

Eric Jackson

Drew Jensen



Lindsey Gluch, Commission Clerk

501 N. Maple Room 204

Blackfoot, ID 83221

Phone (208) 782-3013

Fax (208) 785-4131

Email: [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov)

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## Wednesday, May 6, 2026

- |            |   |               |
|------------|---|---------------|
| 8:15 a.m.  | Approval of Commissioners Agenda.   | {ACTION ITEM} |
| 8:15 a.m.  | Approval of Cash Warrants, Claims, Administrative Documents and Personnel Action Forms.   | {ACTION ITEM} |
| 8:30 a.m.  | Weekly update meeting with Sheriff Gardner.   |               |
| 9:00 a.m.  | Weekly update meeting with Dusty Whited- Public Works Director.   |               |
| 9:00 a.m.  | Prior Approval for purchase of carsonite posts to mark the edges of Culverts on the road edges.   | {ACTION ITEM} |
| 9:00 a.m.  | Approval of Resolution to proceed with Public Hearing to vacate 33.07' of the right of way along 500 W. (Bond Road) for lots 1,3,4,5,6,7 and 8 of Alvino Alba Subdivision   | {ACTION ITEM} |
| 10:00 a.m. | Discussion & decision regarding updated ADA Policy- Requested by Laraine Pope- Human Resources.   | {ACTION ITEM} |
| 10:00 a.m. | Discussion & decision regarding job description for Solid Waste Director & Public Works Director- Requested by Laraine Pope- Human Resources.   | {ACTION ITEM} |
| 10:00 a.m. | Executive Session pursuant to Idaho Code Section 74-206(1)(a)&(b), To consider personnel matters.   | {ACTION ITEM} |
| 10:30 a.m. | Discussion & decision regarding advertisement of pay range for Planner Position.  | {ACTION ITEM} |
| 11:00 a.m. | Executive Session pursuant to Idaho Code Section 74-206(1)(d), to Consider records that are exempt from public disclosure.  | {ACTION ITEM} |
| 1:45 p.m.  | Decision to surplus two county vehicles to Unified Fleet Services.  | {ACTION ITEM} |
| 2:00 p.m.  | Public Hearing in regard to the completed mediation to further define The conditions in order to resolve the Judicial Review for the Conditional Use Permit Application submitted by Jeff & Julie Krueger, For a private outdoor gun range. | {ACTION ITEM} |
| 2:30 p.m.  | Approval & signing of Lease Agreement between Bingham County & Bruce Lake.  | {ACTION ITEM} |
| 2:30 p.m.  | Discussion & decision regarding county lien on property listed within Case No. CV06-25-2076 and request to release lien- Requested by Paul Rogers   | {ACTION ITEM} |

“Potato Capital”



Meeting Date: May 6, 2024  
Meeting Time: 9:00 am

## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Gluch, Commission Clerk, at (208)785-3013.

Name: Dusty Whited  
Phone Number: 3864

Email: [dwhited@binghamid.gov](mailto:dwhited@binghamid.gov)  
Address: 245 N 690 W, Blackfoot, ID 83221

1. What is the topic of discussion that you wish the Board to have?  
A Prior Approval for carsonite posts to mark the edges of culverts on the road edges
2. Approximately how much time will you need for this agenda item?  
7 minutes
3. Will you be requesting that the Board make a decision?  
Yes
4. Please cite what authority under either Idaho Code or Bingham County Code the meeting is being requested.  
Department Head
5. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.  
Yes
6. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

Please hand deliver or email this completed form, along with all supporting documents to Lindsey Gluch at [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov), at least 24 hours prior to your scheduled meeting time.





Safety Supply & Sign Company, Inc.  
 3200 South Redwood Road  
 West Valley City, UT, 84119  
 Phone: (801) 973-2266  
 Web: <https://safetyandsign.com>

## Quote

Order No.: Q03962  
 Order Date: 4/29/2026  
 Delivery Date:  
 Expiration Date: 5/29/2026  
 Customer ID: 00324

**BILL TO:**  
 Bingham County  
 245 N 690 W  
 Blackfoot ID 83221-1700

**SHIP TO:**  
 Bingham County  
 245 N 690 W  
 Blackfoot ID 83221-1700  
 Attn: Boyd / Terry

**CUSTOMER P.O. NO.**

**TERMS**

**CONTACT**

**FOB POINT**

Net 30 Days

Adam Wilson

**SHIPPING TERMS**

**SHIP VIA**

NO.	ITEM	QTY.	UOM	PRICE	EXTENDED PRICE
1	CARSN QM375066YLW: QUANTUM,66" YELLOW MARKER	100.00	EA	20.3200	2,032.00
2	FREIGHT: FREIGHT,UPS/TRUCKING	1.00	EA	285.6500	285.65

<b>Total Weight (LBS):</b>	0	<b>Sales Total:</b>	2,317.65
<b>Total Volume (LBS):</b>	0	<b>Freight &amp;</b>	0.00
		<b>Less Discount:</b>	0.00
		<b>Tax Total:</b>	0.00
		<b>Total (USD):</b>	2,317.65

Meeting Date: May 16, 2026  
Meeting Time: 9:00 am



## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

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Name: Dusty Whited  
Phone Number: 3864

Email: [dwhited@binghamid.gov](mailto:dwhited@binghamid.gov)  
Address: 245 N 690 W, Blackfoot, ID 83221

1. What is the topic of discussion that you wish the Board to have?  
Vacate 33.07' of the right of way along 500 W (Bond Rd) for lots 1, 3, 4, 5, 6, 7, and 8 of the Alvino Alba Subdivision
2. Approximately how much time will you need for this agenda item?  
20 minutes
3. Will you be requesting that the Board make a decision?  
Yes
4. Please cite what authority under either Idaho Code or Bingham County Code the meeting is being requested.  
Department Head
5. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.  
Yes
6. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)  
Tiffany Olsen – Planning & Zoning – X 3179

Please hand deliver or email this completed form, along with all supporting documents to Lindsey Gluch at [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov), at least 24 hours prior to your scheduled meeting time.

**BINGHAM COUNTY  
RESOLUTION 2026-33**

**RESOLUTION CALLING FOR A PUBLIC HEARING FOR A PROPOSED VACATION OF 33 FEET OF PUBLIC RIGHT-OF-WAY ALONG THE EAST SIDE OF 500 WEST (BOND ROAD), FOR THE LENGTH OF THE SUBDIVISION AND ADJACENT TO LOTS 1,3,4,5,6,7 AND 8, OF THE ALVINO ALBA SUBDIVISION TO ADJOINING PROPERTY OWNERS.**

**WHEREAS**, the Bingham County Commissioners declare their intention to abandon and vacate a public right-of-way, where doing so is in the public interest; and

**WHEREAS**, Bingham County, Pursuant to Idaho Code §40-230 and Chapter 13 Title 50 of Idaho Code, are requesting the vacation of Public Right of Way in Bingham County, Idaho, described as:

**33.07 feet of right-of-way along the east side of 500 West (Bond Road), for the length of the Alvino Alba Subdivision, adjacent to lots 1,3,4,5,6,7 and 8.**

**NOW, THEREFORE BE IT RESOLVED** that a Public Hearing on the proposed vacation will be held in the Commissioners Chambers, 501 N Maple on the **3<sup>rd</sup> day of June 2026 at 10:00 a.m.** Pursuant to Idaho Code §40-203 and Chapter 13 Title 50 of Idaho Code, the Commissioners shall accept all information relating to the proceedings. Any person may appear and give testimony for or against the abandonment.

**DATED this 6<sup>th</sup> day of May, 2026.**

BINGHAM COUNTY COMMISSION

ATTEST:

\_\_\_\_\_  
Whitney Manwaring, Chairman

\_\_\_\_\_  
Pamela W. Eckhardt  
Bingham County Clerk

\_\_\_\_\_  
Eric Jackson, Commissioner

\_\_\_\_\_  
Drew Jensen, Commissioner

# BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring, Chairman

Eric Jackson

Drew Jensen



Lindsey Gluch, Commission Clerk  
501 N. Maple Room 204  
Blackfoot, ID 83221  
Phone (208) 782-3013  
Fax (208) 785-4131

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May 6, 2026

**PUBLIC NOTICE OF PROPOSED VACATION OF 33 FEET OF PUBLIC RIGHT OF WAY ALONG THE EAST SIDE OF 500 WEST (BOND ROAD), FOR THE LENGTH OF THE SUBDIVISION AND ADJACENT TO LOTS 1,3,4,5,6,7 AND 8, OF THE ALVINO ALBA SUBDIVISION TO ADJOINING PROPERTY OWNERS**

Notice is hereby given that the Bingham County Commissioners are proposing the vacation of Public Road Right-of-Way adjacent to lots 1,3,4,5,6,7 and 8 of the Alvino Alba Subdivision, wherein doing so is in the public interest. The vacated portion should go to adjoining property owners. Said proposal is for the right-of-way described as follows:

**33.07 feet of right-of-way along the east side of 500 West (Bond Road), for the length of the Alvino Alba Subdivision, adjacent to lots 1,3,4,5,6,7 and 8.**

The Bingham County Board of Commissioners have scheduled a Public Hearing to be held regarding this petition on the 6<sup>th</sup> day of June 2026 at 10:00 a.m., to be held in Commission Chambers at the Bingham County Courthouse located at 501 North Maple Street, Blackfoot, Idaho.

Pursuant to Idaho Code Section 40-203, the Commissioners shall accept all information relating to the proceedings. Any person may appear and give testimony for or against the abandonment.

Individuals who need accessible communications or other accommodations in order to participate in programs and services of Bingham County are invited to make their needs known to the Bingham County Clerk, at least 3 to 5 days in advance. ADA/504 Compliance.

Please visit the Bingham County website under "Notices" to view a map explaining said proposal or contact Lindsey Gluch, Commission Clerk, at (208)782-3013 or via email at [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov).

Dated this 6<sup>th</sup> day of May, 2026

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**Whitney Manwaring, Commission Chair**

Lindsey A. Gluch, Commission Clerk  
Bingham County, Idaho

**Published: 5/8/2026, 5/13/2026 and 5/27/2026**

"Potato Capital"

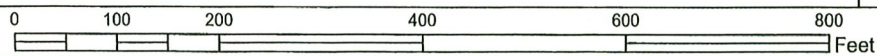


# Alvino Alba Subdivision

Proposed Vacation of County Property

- Vacate Polygon
- Alvino Alba Subdivision Parcels
- Original County Parcel
- Subdivision Adjacent Parcels

2025



# ALVINO ALBA SUBDIVISION

PART OF THE NW 1/4 OF THE NW 1/4  
OF SECTION 20, TOWNSHIP 2 NORTH,  
RANGE 10 EAST, BIGHAM COUNTY, IDAHO

OWNER: **Alvino Alba**  
493 W 300 N  
Blackfoot, ID 83221  
Phone: (208) 481-8579

OWNER: **Robert E. Butler**  
493 W 300 N  
Blackfoot, ID 83221  
Phone: (208) 481-8579

OWNER: **Kim Wirth**  
491 W 300 N  
Blackfoot, ID 83221  
Phone: (208) 357-3989

OWNER: **John W. & Lois Ollan**  
491 W 300 N  
Blackfoot, ID 83221  
Phone: (208) 357-3989

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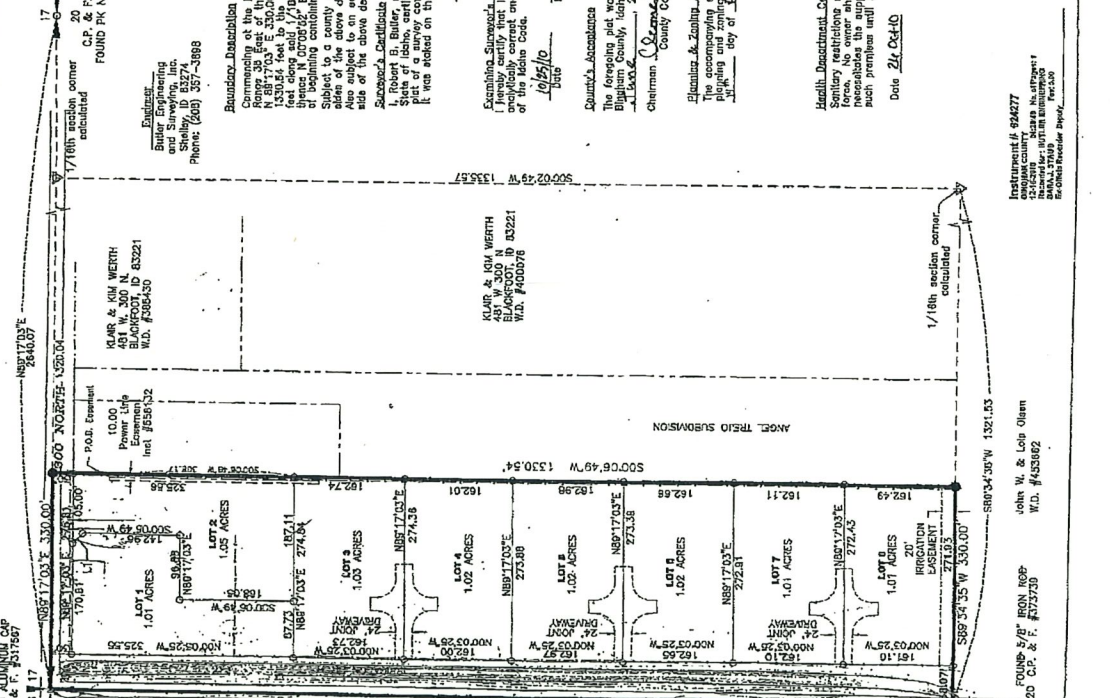
OWNER: **Robert E. Butler**  
493 W 300 N  
Blackfoot, ID 83221  
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Blackfoot, ID 83221  
Phone: (208) 481-8579



Scale of Bearings - N89°17'03\"/>

Scale 1" = 100'  
CONTOUR INTERVAL = 1'  
LINE No. BEARING DISTANCE  
LI 545°42'57"E 20.85'

OWNER: **Alvino Alba**  
493 W 300 N  
Blackfoot, ID 83221  
Phone: (208) 481-8579

OWNER: **Robert E. Butler**  
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Blackfoot, ID 83221  
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Blackfoot, ID 83221  
Phone: (208) 357-3989

OWNER: **Robert E. Butler**  
493 W 300 N  
Blackfoot, ID 83221  
Phone: (208) 481-8579

Notary Public: **W. C. Callison**  
Jenny Callison  
Notary Public  
1000 N. 1st St.  
Blackfoot, ID 83221  
Phone: (208) 481-8579

Professional Land Surveyor Certificate  
No. 103510  
Date 10/15/10

County of Bingham, Idaho  
Zoning Administrator  
Date 2/1/10

Health Department Certificate  
Date 2/1/10

Environmental Health Specialist  
District 5th State Board of Health

Sheet 1 of 1  
Job No. 1018  
Date Sept. 7, 2010  
Drawn By TJD



Meeting Date: May 6, 2026  
Meeting Time: 10:00 am

## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

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Name: **Lindsey Gluch** (on behalf of **Laraine Pope**)

Email: **Lgluch@binghamid.gov**

Phone Number: **(208)782-3013** Address: **501 North Maple, Blackfoot**

1. What is the topic of discussion that you wish the Board to have?
  - a. **Approval of updated ADA Policy.**
  - b. **Discussion & decision regarding job descriptions for Solid Waste Director & Public Works Director.**
  - c. **Executive Session (Personnel)**
2. Approximately how much time will you need for this agenda item?
  - a. **30 minutes to 1 hour**
3. Will you be requesting that the Board make a decision?

**Yes.**
4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

**Yes.**
5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

**Laraine Pope**

**Paul Rogers**

Please hand deliver or email this completed form, along with all supporting documents to Lindsey Gluch at [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov), at least 24 hours prior to your scheduled meeting time.



## Bingham County ADA Grievance Procedure

### **Americans with Disabilities Act Grievance Procedure**

This grievance procedure is established to meet the requirements of the ADA. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the name of Bingham County.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number, email address of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted as soon as possible, preferably within 60 calendar days of the alleged violation to:

ADA Coordinator- H.R. Director-contact 208-782-3110 or email- [lpope@binghamid.gov](mailto:lpope@binghamid.gov).

Within 15 calendar days after receipt of the complaint, the H.R. Director will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Laraine Pope will respond in writing, and where appropriate, in format that is accessible to the complainant, such as large print, or audio tape. The response will explain the position of Bingham County and offer options for substantive resolution of the complaint.

If the response by the H.R. Director does not satisfactorily resolve the issue, the complainant may appeal the decision within 15 calendar days after receipt of the response to the Commissioner Chair or designee.

Within 15 calendar days after receipt of the appeal, the Commissioner Chair or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Commissioner Chair or designee will respond in writing, and, where appropriate, in a format that is accessible to the complainant, with a final resolution of the complaint.



# **BINGHAM COUNTY** **CLASS SPECIFICATION**

## **SOLID WASTE DIRECTOR**

Pay Grade: PW11

FLSA Designation: Exempt

### **Purpose of Class/Primary Function**

The principle function of the employee in this position plans and manages countywide transfer stations, landfill operations, and recycling operations and coordinates solid waste processing operations with Planning and/or Engineering staff and supervises department employees. The work is performed under supervision of the County Commission but considerable latitude is granted for the exercise of independent judgment and initiative; the principal duties of this class are performed in a general office environment and field environment that includes field inspection duties; performs related duties as assigned.

### **Distinguishing Characteristics**

This position is distinguished from all other Solid Waste classifications in that it is responsible for coordination of all solid waste and recycling operations, including long-range planning of all transfer station and landfill operations, rather than for daily operations of a single transfer station or landfill.

### **Essential Duties and Responsibilities**

The following is a general description of essential duties but is not necessarily inclusive of all responsibilities:

- Supervises the safe and efficient transport and disposal of solid waste, including both household, industrial, and household hazardous waste; supervises ancillary solid waste operations including equipment operations and repair, recycling, and enforcement of all regulatory requirements.
- Coordinates solid waste processing operations with Planning and/or Engineering staff, as required, to ensure the success of new programs and facilities; analyzes field operations and formulates improvements to ensure compliance with all federal and state regulations; performs long-range planning for staffing needs, equipment replacement, and other operational requirements.
- Manages the development, revision, and implementation of policies and procedures for solid waste field operations; drafts the annual budget for transfer station and landfill operations, drafts Requests for Proposals (RFP's) for equipment and services, and in representing the division in negotiations with vendors and service providers
- Prepares periodic tonnage reports; reviews fee structure and makes recommendations for changes; prepares written reports and makes oral presentations for the Board of County Commissioners.
- Selects and trains operations staff; Performs administrative and supervisory duties over the Solid Waste Department, including but not limited to, management and administration; staff

Bingham County

Solid Waste Director

Established: April 20, 2026

Revised:

Page 1

supervision, evaluation and discipline; job and safety training, budgeting; planning; organizing; coordinating; and directing Department activities.

- Represents the department with the public and with private waste haulers regarding safety and operation issues;
- Implements and supervises compliance with state and federal safety and environmental regulations; conducts all environmental monitoring to comply with federal, state, and County laws and regulations;
- Responds to inquiries, suggestions, complaints and other comments from the public, the news media, and other interested and affected groups;
- Researches and responds to questions or problems regarding solid waste or landfill raised by the County Commissioners, other County departments, outside agencies, and the public;
- Performs all work duties and activities in accordance with County, federal, state, and other applicable policies, procedures, and safety practices.
- Attends conferences, seminars and training sessions to stay current on technology, trends and developments in the field;
- Will hold membership ISWA, with semi-annual conference attendance and obtain the required PDH's (Professional Development Hours) required for the position held.
- Responsible for the Solid Waste Operational Plans in Bingham County
- On-call to respond to emergency situations;
- Other duties as assigned.

## **Minimum Requirements**

Knowledge of:

- Solid waste and recycling disposal operations, materials, methods, principles, practices, and equipment necessary for efficient disposal and/or transfer of refuse or recyclable material;
- Federal, state, County, and local health, environmental and safety statutes, ordinances, and codes;
- Supervisory, employee evaluation, and training methods;
- Federal (OSHA) and state regulations and County policies regarding safety training and safe work practices.

Ability to:

- Follow written and oral instructions;
- Plan, organize, prioritize, and delegate work;
- Read and interpret legal, technical, regulatory, and operational documents, manuals, journals, blueprints, specifications, and diagrams;
- Learn and adapt to changing laws and regulations pertaining to solid waste management and disposal;
- Foster cooperation among subordinate staff;
- Work cooperatively as part of a management team;
- Manage job and safety training program;
- Supervise, train, and assist in the evaluation and discipline of employees;
- Operate a motor vehicle;
- Operate standard office equipment including a personal computer using program applications appropriate to assigned duties;
- Establish and maintain effective working relationships with other County employees, staff, supervisory personnel, state and local elected and appointed officials, and the public;
- Communicate effectively both orally and in writing;

Bingham County

Solid Waste Director

Established: April 20, 2026

Revised:

Page 2

- Deal tactfully and diplomatically with government officials, elected and appointed officials, and the general public;
- Make sound and reasonable decisions in accordance with laws, ordinances, regulations, and established procedures;
- Maintain a professional demeanor during stressful situations; respond courteously to customer inquiries, which are sometimes controversial or adversarial;
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner;
- Perform time management and scheduling functions, and meet deadlines
- Demonstrate integrity and ingenuity in the performance of assigned tasks.

## **Experience and Training**

- High school diploma or GED required
- Certificate in Solid Waste issued through the Solid Waste Association of North America is required within one (1) year of appointment;
- Three (3) years of experience in construction or field operations, at least one year of which must have been in supervision and at least one year in the solid waste field; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

## **Special Qualifications**

- Idaho Class A CDL driver's license required within one (1) year of appointment;
- First Aid and CPR certification is required within six (6) months of appointment to the position.

## **Essential Physical Abilities**

- Sufficient clarity of speech and hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate effectively with the public and other employees by telephone and two-way radio;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions, prepare, review, and interpret a variety of written documents, maps, diagrams, plans, and specifications;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate computer and office equipment and operate a motor vehicle;
- Sufficient strength to lift and carry objects up to 25 pounds regularly and occasionally lift or move objects up to 50 pounds;
- Sufficient personal mobility, strength, flexibility, and physical reflexes, with or without reasonable accommodation, which permits the employee to sit and stand for long periods of time; and work in office and field environments.
- Jobs in this class require, with or without reasonable accommodation, lifting or moving up to 25 pounds frequently and up to 75 pounds occasionally. The employee is regularly required to stand; sit; and maneuver over rough or uneven terrain while performing inspections. The employee is frequently required to use hands to operate manual and powered tools and office equipment; to handle or feel; to reach with hands and arms; and to climb or balance.

**Additional Information:** Work environment may regularly expose the incumbent to such conditions as unpleasant odors, diesel exhaust, hazardous materials, extreme weather conditions, and hazards from moving vehicles and equipment.



# **BINGHAM COUNTY** **CLASS SPECIFICATION**

## ***PUBLIC WORKS DIRECTOR***

Pay Grade: N30

FLSA Designation: Exempt

### **Purpose Of Class/Primary Function**

The principal function of an employee in this class is to direct the operations of the Public Works Department, including the Road and Bridge, **Solid Waste**, Mapping, and related administrative functions. The Public Works Director directly supervises the Assistant Public Works Director, Engineer and Mapping Supervisor, **Solid Waste Supervisor**, and Administrative Secretary and indirectly supervises the remaining Department employees. The work is performed under supervision of the County Commission but considerable latitude is granted for the exercise of independent judgment and initiative. The principal duties of this class are performed in a general office environment and field environment.

### **Essential Duties and Responsibilities**

- Performs administrative and supervisory duties over the Public Works Department, including staff and functions of the Road and Bridge, **Solid Waste**, Mapping, and Engineering divisions, including department administrative and support staff;
- Performs duties including, but not limited to, management and administration; staff supervision, evaluation, and discipline; job and safety training; budgeting; planning; organizing; coordinating; and directing Department activities;
- Determines Department policies and procedures, long-term and short-term plans, objectives, and operational guidelines;
- Implements County Master Transportation Plan.
- Provides administrative and technical support to County managers and administrators, County Commission, and other County departments;
- Implements directives from the County Commission;
- Reviews and approves contracts and agreements for professional services and consultants;
- Reviews and approves major County programs and projects, resolving scheduling and resource conflicts and engineering and construction issues;
- Manages the County vehicle fleet and heavy equipment inventory, including maintenance, replacement, and bid specifications;
- Represents the department to the County Commission;
- Participates in preparing countywide capital improvement program and budget and the Public Works operating budget;
- Assists in resolving contract disputes with design, construction, and development contractors;
- Provides assistance on regulatory and environmental compliance issues;
- Provides technical assistance and supervision on engineering, design, construction, and change order issues;
- Develops and implements operational and administrative policies and procedures and recommends new and amended ordinances to resolve operational procedures;

- Reviews and analyzes information, reports, and statistics on Department operations to determine needs and assess progress in fulfilling Department objectives;
- Prepares and presents reports on Department operations to the County Commission, the public, and other agencies;
- Responds to inquiries, suggestions, complaints and other comments from the public, the news media, and other interested and affected groups;
- Represents the County to and prepares and delivers presentations to citizen groups, other government agencies, planning and engineering groups, and other committees, associations, and interest groups;
- Attends conferences, seminars, and training sessions to stay current on technology, trends, and developments in the field;
- Performs all work duties and activities in accordance with County, federal, state, and other applicable policies, procedures, and safety practices.
- Administration of Pavement Management System (PMS)

#### **Other Duties and Responsibilities**

- On call to respond to emergency situations;
- Performs other related duties as required.

### **Competency Requirements**

#### Knowledge of:

- Principles and practices of public works administration, including staff supervision and evaluation, mediation and conflict resolution, training, municipal budgeting procedures, and project management;
- Methods, procedures, and standard practices of civil engineering applicable to public works programs, projects, and functions;
- Methods, procedures, equipment, standard practices, and objectives and standards of street and bridge construction, maintenance, and repair;
- **Methods, procedures, equipment, standard practices, and objectives and standards of solid waste and refuse collection and disposal;**
- Federal, state, local, County and other applicable environmental and safety statutes, ordinances, and codes;
- Municipal budgeting methods, procedures, and objectives;
- Public hearing, review, and approval processes;
- Contract negotiation and administration and project management methods;
- Supervisory, employee evaluation, and training methods;
- Research methodology, analysis and interpretation, and database development and maintenance;
- Federal (OSHA) and state regulations and County policies regarding safety training and safe work practices.

#### Ability to:

- Follow written and oral instructions;
- Read and interpret engineering, legal, technical, regulatory, and operational documents, manuals, journals, blueprints, specifications, and diagrams;
- Research, analyze and interpret data and make recommendations;
- Analyze standards and regulations and define the impact on the County;
- Negotiate contracts and contract changes with engineers, developers, and contractors;
- Operate a motor vehicle;
- Operate standard office equipment including a personal computer using program applications appropriate to assigned duties;

- Supervise, train, evaluate, and discipline employees;
- Establish and maintain effective working relationships with other County employees, staff, supervisory personnel, state and local elected and appointed officials, and the public;
- Communicate effectively both orally and in writing;
- Deal tactfully and diplomatically with government officials, elected and appointed officials, and the general public;
- Make sound and reasonable decisions in accordance with laws, ordinances, regulations, and established procedures;
- Maintain a professional demeanor during stressful situations; respond courteously to customer inquiries, which are sometimes controversial or adversarial;
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner;
- Perform time management and scheduling functions, meet deadlines and set case priorities;
- Demonstrate integrity, ingenuity, and inventiveness in the performance of assigned tasks.

### **Acceptable Experience and Training**

- High school diploma or GED equivalency and two years of college in civil engineering, public administration or a related field is required and a bachelors degree is preferred;
- Two (2) years experience in engineering and public works administration, including supervisory experience, is required and five (5) years previous experience as a public works or solid waste director is preferred; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

### **Special Qualifications**

- Idaho drivers' license is required.
- ICS FEMA Certification required within 6 months of appointment

### **Essential Physical Abilities**

- Sufficient clarity of speech and hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate effectively with the public and other employees by telephone and two-way radio;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work instructions, prepare, review, and interpret a variety of written documents, maps, diagrams, plans, and specifications;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate computer and office equipment and operate a motor vehicle;
- Sufficient strength to lift and carry objects up to 25 pounds regularly and occasionally lift or move objects up to 50 pounds;
- Sufficient personal mobility, strength, flexibility, and physical reflexes, with or without reasonable accommodation, which permits the employee to sit and stand for long periods of time; and work in an office and field environment.
- Jobs in this class require, with or without reasonable accommodation, lifting or moving up to 25 pounds frequently and up to 50 pounds occasionally. The employee is regularly required to stand; sit; and walk over rough or uneven terrain while performing inspections. The employee is frequently required to use hands to operate manual and powered tools and office equipment; to handle or feel; to reach with hands and arms; and to climb or balance.



Meeting Date: May 6, 2026  
Meeting Time: 10:30 am

## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Gluch, Commission Clerk, at (208)785-3013.

Name: Tiffany Olsen

Email: [tolsen@binghamid.gov](mailto:tolsen@binghamid.gov)

Phone Number: 208-782-3177

Address: 490 N. Maple, Suite A. Blackfoot

1. What is the topic of discussion that you wish the Board to have?

Meeting to review request to advertise Planner position with a range of pay

2. Approximately how much time will you need for this agenda item?

5 minutes

3. Will you be requesting that the Board make a decision?

Yes

4. Please cite what authority under either Idaho Code or Bingham County Code the meeting is being requested.

Bingham County Personnel Policy

5. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

Yes.

6. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

Tiffany Olsen & Laraine Pope

**From:** Laraine Pope <[LPope@binghamid.gov](mailto:LPope@binghamid.gov)>

**Sent:** Tuesday, April 28, 2026 10:56 AM

**To:** Tiffany Olsen <[TOlsen@binghamid.gov](mailto:TOlsen@binghamid.gov)>

**Subject:** FW: Planner Position

Hi again

The last posting we did had pay at steps 1-4.

I am not able to post that without the Boards approval for that range for this specific posting.

If you like, I can go ahead and get it out today at the entry rate and then update when we have met with the Commissioners.

Do you want to go ahead and get a meeting with them?

Laraine

**Laraine Pope MA, RN, CMS**

**HR/Risk Management Director**

501 N Maple #202

Blackfoot, ID 83221

P. 208-782-3110/3111 F. 208-782-2681

[lpope@binghamid.gov](mailto:lpope@binghamid.gov)

**Bingham County Merit Based Pay Scale FY2026 (4% COLA)**

Grade Level	Entry	12 mth 6%	12 mth 3%	12 mth 3%	12 mth 3%	12 mth 3% (MID)	12 mth 3%	12 mth 3%	24 mth 3%	24 mth 3%	24 mth 3%	24 mth 3%	24 mth 3% (MAX)
Step:	1	2	3	4	5	6	7	8	9	10	11	12	13
N18	\$20.83	\$22.08	\$22.74	\$23.43	\$24.13	\$24.85	\$25.60	\$26.37	\$27.16	\$27.97	\$28.81	\$29.68	\$30.57

**Permission to advertise a range of pay from \$20.83 to \$23.43**



Meeting Date: May 6, 2026  
Meeting Time: 2:00 pm

## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Gluch, Commission Clerk, at (208)785-3013.

Name: **Lindsey Gluch**

Email: **Lgluch@binghamid.gov**

Phone Number: **(208)782-3013**

Address: **501 North Maple, Blackfoot**

1. What is the topic of discussion that you wish the Board to have?
  - a. **Public Hearing in regard to the completed mediation to further define the conditions in order to resolve the Judicial Review for the Conditional Use Permit Application submitted by Jeff and Julie Krueger for a private outdoor gun range.**
2. Approximately how much time will you need for this agenda item?
  - a. **30 minutes to 1 hour**
3. Will you be requesting that the Board make a decision?

**Yes.**
4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

**Yes.**
5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

**Tiffany Olsen**

**Paul Rogers**

**Jeff & Julie Krueger- Applicant**

**Matt Parks- Legal Counsel for Applicant**

Please hand deliver or email this completed form, along with all supporting documents to Lindsey Gluch at [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov), at least 24 hours prior to your scheduled meeting time.

# BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring, Chairman

Eric Jackson

Drew Jensen



Lindsey Gluch, Commission Clerk  
501 N. Maple Room 204  
Blackfoot, ID 83221  
Phone (208) 782-3013  
Fax (208) 785-4131

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## BINGHAM COUNTY NOTICE OF PUBLIC HEARING

**NOTICE IS HEREBY GIVEN** that the Bingham County Commissioners will hold a Public Hearing in regard to the completed mediation to further define the conditions in order to resolve the Judicial Review for the Conditional Use Permit Application submitted by Jeff and Julie Krueger for a Private Outdoor Gun Range in an "A" Agriculture Zoning District on May 6, 2026 at 2:00 pm. The Public Hearing will take place in Commission Chambers located within the Bingham County Courthouse at 501 N. Maple, Blackfoot, Idaho.

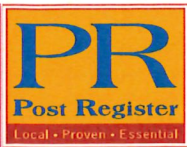
Approx. Location: North of 1676 W. 700 N., Blackfoot, ID.  
Parcel Numbers: RP0113901, RP0113904, RP0113905 and RP0113906.

All persons interested or affected are invited to attend said Public Hearing to show cause, if any, if the requested Application meets Bingham County Code, and may give testimony in favor, neutral, or in opposition of said request. According to Bingham County Code Section 10-3-6(A)(8), no more than two pages of written testimony will be accepted less than eight calendar days before a hearing. You may provide testimony by mail to 501 N Maple, Box 204, Blackfoot, ID 83221, or by email to [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov). Individuals who need accessible communications or other accommodations in order to participate are invited to make their needs known to the Bingham County Clerk, 3 to 5 days in advance, pursuant to ADA/504 Compliance.

Dated this 1<sup>st</sup> day of April, 2026.

*Lindsey Gluch*

Lindsey Gluch  
Commission Clerk



# PROOF OF PUBLICATION Idaho State Journal and Post Register

State of Idaho  
County of Bonneville

I, Collins Crapo, first being duly sworn, depose and say: That I am the Processing Clerk employed by Adams Publishing Group of the Rockies LLC, publishers of the Idaho State Journal and Post Register, newspapers of general circulation, published 4 days, Tuesday, Wednesday, Friday and Saturday, at Pocatello and Idaho Falls, Idaho.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Idaho State Journal and Post Register and on IdahoPublicNotices.com for 1 day(s), first publication having been made on 04/03/2026 last publication having been made on 04/03/2026, and that the said notice was published in the regular and entire issue of said papers on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.

Collins Crapo  
Idaho Falls, ID

\_\_\_\_\_ attached jurat \_\_\_\_\_

STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

On this 3rd day of April, 2026 before me, the undersigned, a Notary public for said state, personally appeared Collins Crapo, Processing Clerk employed by Adams Publishing Group of the Rockies LLC, publishers of the Idaho State Journal and Post Register, newspapers of general circulation, known or identified to me to be the person whose name is subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Notary Public for APG of the Rockies  
Residing: Idaho Falls, Idaho  
Commission expires: 7/28/2028



**PROPERTY OWNERS LIST  
KRUEGER GUN RANGE CUP**

<b>OWNER</b>	<b>ADDRESS</b>	<b>CITY   STATE   ZIP</b>
BENDER FARM PROPERTIES LLC	342 COTTONWOOD LN	BLACKFOOT ID 83221-0000
JAMES GOODRICH & CHANELL PRIEBE	1676 W 700 N	BLACKFOOT ID 83221-0000
JEFFREY & JULIE KRUEGER	16159 FRONT AVE	OREGON CITY OR 97045-0000
PERSCHON FARMS LLC	142 N 1200 W	BLACKFOOT ID 83221-0000
SUNDOWN RANCH LAND LLC	4124 N 5000 W	TETONIA ID 83452-0000

**5 PROPERTY OWNERS**

**NOTICE OF MAILING**

I hereby certify on April 1, 2026 I, Lindsey Gluch, personally prepared the Notice of Public Hearing for the Krueger Gun Range CUP Application for delivery by postmarked U.S. Regular Mail to the above named property owners who are within 300 feet of the properties in question



Lindsey Gluch  
Commission Clerk

Received April 27, 2026 4:27 PM

S. Alton

Pamela W. Eckhardt, Clerk

April 27, 2026

Re: Public Hearing on Mediated Conditions for Krueger Conditional Use Permit, Private Outdoor Gun Range

Dear Commissioners:

Perschon Farms respectfully submits this testimony in opposition to the amended conditions for the Krueger Conditional Use Permit for a private outdoor gun range north of 1676 W. 700 N. We continue to believe this is the wrong location for an outdoor gun range because the proposed use places adjacent agricultural property, livestock, and family members working on the land in an unreasonable and unsafe position.

Our property is directly affected. We pasture cattle on adjacent land, and our cattle, water tank, and family members are located in the area impacted by this proposed range. We cannot relocate our water tank because of the well location, and we cannot relocate the practical operation of our farm. This is not a theoretical objection to noise or change. It is a direct concern about whether an outdoor shooting range can safely operate next to active agricultural land where people and livestock are present.

We respectfully request that the Board deny or decline to finalize approval of this CUP because the proposed use remains unduly hazardous and disturbing to existing agricultural operations and neighboring property. At minimum, the Board should reject the mediated conditions as currently written because they do not adequately cure the safety, enforcement, notice, livestock, maintenance, and operational concerns raised in the record.

One of the most serious flaws is the treatment of the "safety plan." The current amended conditions state that the applicant shall prepare a safety plan addressing emergencies and safety-related rules and regulations in consultation with an NRA Certified Instructor and Range Safety Officer. That is not enough. The condition does not clearly require the safety plan to be submitted to the County before operation, approved by the Board or County staff, made available to affected neighbors, incorporated into the CUP, inspected for compliance, or enforced through suspension or revocation if violated. A future safety plan that is merely "prepared" is not the same thing as an enforceable land-use condition.

The Board should also require the applicant to demonstrate compliance with recognized range-design standards before any shooting occurs. The current conditions list certain dimensions, including a 15-foot-high furthest berm and 5-foot-high side berms near the shooting stations, but they do not establish that the range as designed meets recognized standards for backstop height, soil composition, compaction, ricochet control, surface danger zones, or rock-free impact material. This is especially important in this area because of the prevalence of lava rock, which may increase ricochet concerns. If recognized range-design standards are the basis for claiming this range is safe, those standards should be identified, applied to this specific site, and made enforceable as conditions of approval.

The conditions also do not adequately address maintenance over time. Earthen berms and backstops are not permanent safety guarantees simply because they meet a dimension on the day they are built. Wind, precipitation, settling, erosion, impact from repeated fire, and ordinary wear can reduce height and integrity over time. A berm that begins at 15 feet may not remain 15 feet without inspection, measurement, repair, and recertification. The CUP should not rely on static dimensions without requiring periodic inspection, compaction verification, maintenance records, and prompt repair if any berm or backstop falls below required safety standards.

The notice requirement is also inadequate and weaker than the earlier condition. The November 13 conditions required neighbors to be contacted three to five days prior to shooting taking place. The mediated condition now requires only 48-hour notice, and only when there are five or more participants, not including spectators or non-shooters. The risk to neighboring property does not begin with the fifth shooter. For an adjacent agricultural operation with cattle and people working on the land, this is not a meaningful protection. At minimum, adjacent and affected neighbors should receive notice before shooting activity, with enough time to adjust livestock work, fence work, calving-related activities, and other farm operations.

The amended conditions also do not adequately address livestock impacts. Our cattle are not an abstract rural backdrop. They are part of an active farm operation directly affected by the proposed use. The conditions



should include enforceable restrictions during sensitive livestock periods, including calving or other times when gunfire, traffic, and activity could create unreasonable stress or risk.

The lead and floodplain protections remain too narrow. The condition that “targets shall be outside the floodplain” does not necessarily ensure that all lead deposition, projectile impact areas, ricochet areas, berm material, drainage pathways, and reclamation activities will remain outside the floodplain or be managed safely. If the County allows this use, it should require a clear lead-management and reclamation plan, baseline soil and water review, periodic monitoring, and enforceable cleanup requirements.

The conditions should also specify what types of ammunition are prohibited. Fire risk and ricochet risk are not the same for every round. The CUP should expressly prohibit elevated fire-risk or ricochet-risk ammunition (e.g., tracer, incendiary, explosive, etc.), and should include enforceable limits on firearm types, ammunition types, and projectile characteristics.

Finally, the fact that this range is described as “private” does not eliminate its commercial and operational impacts. We do not object to Mr. Krueger personally and lawfully shooting on his own property. Our concern is that the proposed use involves training sessions, outside instructors, classes, and access connected to a business enterprise. If access to the range is being sold or used for organized training, the neighboring properties still bear the cumulative risk of thousands of rounds over time. Calling the range “private” does not make those impacts disappear.

For these reasons, Perschon Farms respectfully asks the Board to decline to finalize the CUP. In the alternative, we ask the Board to reject the mediated conditions and require stronger, enforceable conditions, including:

1. A County-approved safety plan submitted before operation and incorporated into the CUP;
2. Independent range-safety review and written certification before live fire begins;
3. Demonstrated compliance with recognized range-design standards for berms, backstops, ricochet control, surface danger zones, soil composition, and compaction;
4. Periodic inspection, measurement, maintenance, and recertification of all berms and backstops;
5. Notice to adjacent and affected neighbors before shooting activity;
6. Defined hours, days, annual event limits, participant limits, and restrictions during sensitive livestock periods;
7. A lead-management, monitoring, and reclamation plan addressing floodplain and drainage concerns;
8. Specific ammunition restrictions, including elevated fire-risk and ricochet-risk ammunition; and
9. Clear inspection, enforcement, suspension, and revocation procedures.

We respect lawful firearm ownership and responsible training. Our objection is not to firearms generally. Our objection is to placing an outdoor gun range in a location where adjacent farming operations, cattle, water infrastructure, and family members working on and using their own private land are asked to bear the risk if the safety measures prove insufficient.

Respectfully submitted,

Perschon Farms, LLC  
Steve Perschon  
Sandy Perschon  
Patrick Adams  
Alycia Perschon Adams  
Bailey Perschon

Re: Public Hearing on Mediated Conditions for Krueger Conditional Use Permit, Private Outdoor Gun Range

Dear Commissioners,

Here we are again. After feeling unheard and disregarded by the county and those who are in a position to care for, lead, and protect our rights, we are left with no other option than to write a letter and express our concerns in hopes that it doesn't fall on deaf ears. Perschon Farms' most recent letter in opposition to the mediated conditions of the Krueger Gun Range spells out the need for stricter criteria if this gun range is allowed to go forward. The letter highlights all the points concerning safety, agricultural impact, potential property damage and so on. The letter addresses concerns over continued maintenance of the proposed stipulations and requirements. These are REAL concerns for all who own property adjacent to this proposed gun range. The mediated conditions brought to the table by Krueger and his team seem to be a glimpse into the future of what this relationship between neighbors will look like down the line. His desire to skirt the criteria, bend the rules, and make allowances shows a lack of respect for those around him. In our opinion, the Krueger Gun Range is not interested in having a working relationship with neighboring businesses and livelihoods and that is a problem.

77 Horse & Cattle company has been here for almost 24 years. We have invested in and built this ranch into something we are proud of. There has been blood, sweat, and tears involved in working this land, making a name for ourselves, and being good, honest stewards of our land and animals. This is our livelihood. This is for our posterity. Statistics show that this proposed gun range WILL drop the property value of adjacent properties and you, our elected officials, are asking us to be okay with that. We are being asked to sit back and just let it happen. With the request for leniency on the initial conditions by Jeff Krueger, it is just another slap in the face. Why are we being asked to, in essence, DONATE a portion of our property value, our livelihood, for this man's passion? The proposed mediated conditions Krueger is asking for will create more risk, less maintenance, and produce additional operational concerns that have already been stated in previous letters.

We can only hope that in the last few months you have reflected on your decision to allow this gun range to proceed and, perhaps in hindsight, wish you could go back and change your vote. Eric Jackson, thank you for your words on our behalf. In respect to the proposed mediated conditions brought to the table by Jeff Krueger, we respectfully ask you to deny this motion. What was passed is bad enough. We feel cheated enough.

Thank you for your time.

Charlie Cook  
Barry Sorensen  
Jason and Rachel Cook  
Andrew (Ace) and Gillian Cook



Bingham County  
Clerk's Office  
Received April 28, 2026 4:49 pm  
*Pamela W. Eckhardt*  
Pamela W. Eckhardt, Clerk

Meeting Date: May 6, 2026  
Meeting Time: 2:30 pm

**Lindsey Gluch**

---

**From:** no\_reply@evo.cloud  
**Sent:** Wednesday, April 29, 2026 8:42 AM  
**To:** Lindsey Gluch  
**Subject:** Request for Meeting with Bingham County Commissioners

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

**A new submission has been received for Request for Meeting with Bingham County Commissioners at 04/29/2026 8:42 AM**

**First Name:** Paul  
**Last Name:** Rogers  
**Phone:** 2083906830  
**Address:** 501 n maple  
**City:** Blackfoot  
**State/Province:** ID  
**Email Address:** progers@binghamid.gov

**What is the topic of discussion that you wish the Board to have?:** In case cv06-25-2076, Jared Fluckinger of Racine, Olson, Nye purchased property from Bingham county in a tax foreclosure and there is an outstanding lien from Bingham they are asking Bingham county to release so they can take over the property. I will bring the release and we can have a discussion and a decision to sign or not.

**Approximately how much time will you need for this agenda item?:** 15 minutes

**Will you be requesting that the Board make a decision?:** Yes

**Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk. :** I will bring them

**Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known) :** Pam

